

Elementary School Computer Fair

Directions for Writing the Project Summary Narrative

1. Narratives are best presented in typewritten or printed form rather than handwritten form, although a handwritten narrative is acceptable.
2. When possible summary items should be restated in the responses and each response should flow as a coherent piece of writing.
 - a. Item: Describe the project's objectives, vision, and/or overall purpose.
 - b. Response: The project's objectives are ...
3. When listing items in the narrative present them in an orderly format.
4. Try moving your reader through space and time chronologically when listing the approximate time spent creating the project. Be sure to name all contributors to the project.
5. If there are no design elements/graphics in your project put, "Not Applicable" under that question.
6. If there are design elements in the project that are not original, be sure to cite their sources. If you have adapted an element please explain the process you used.
Resource citing link: http://www.lib.duke.edu/libguide/works_cited
7. The purpose of writing a *brief description of the process* used to create the project is to involve the reader enough so he or she can actually imagine the steps being described. Therefore, it is important to use specific and concrete details.

Remember, we have five senses, not one or two.

8. All summaries must have a full response. See #5 if an answer will not be supplied. Answers left blank will affect your score on the rubrics.
9. No mechanical errors (in other words, the grammar, spelling, and punctuation must be correct).

Elementary Computer Fair Project Summary

ID # _____ Project Title _____

1. Describe the project's objectives, vision, and/or overall purpose.

2. List the software applications used to create the project. List any additional equipment (scanners, digital camera, etc.) used in the creation of your project.

3. Provide a brief description of the process used to create the project.

4. List the approximate time spent creating the project and name all contributors to the project.

5. If design elements/graphics are included, please describe where the elements originated. Please include citations of all design elements that are not original.

6. Provide any additional information the judges should be aware of while evaluating the project.

If necessary, provide any information judges will need to know in order to operate/understand the program, or provide a step-by-step tutorial. Please make sure all passwords are removed from the computers to ensure the judges are able to access the projects.